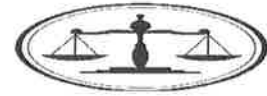


NAACP



Montgomery County Maryland Branch

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1st Vice President

Dr. Carolyn Coleman
2nd Vice President

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Thank you for contacting the NAACP. This form is the first step in requesting an investigation by the NAACP into allegations of civil rights or social justice violations that have occurred in the jurisdiction of our branch. Information shared in this report will be analyzed by members of the Legal Redress Committee to consider if and how the NAACP can help. Submitting this form is not intended to be, and should not be interpreted as a contract of any nature either stated or implied. Additionally, submitting this form does not constitute filing an official complaint with any agency or court of competent jurisdiction and does not count toward any time limits required by state or federal law for filing a civil rights complaint.

Persons age 17 and younger are not permitted to complete this form. Youth who have experienced an incident of civil rights violation or social injustice should contact an authorized adult (parent, responsible adult care provider or legal guardian) to complete and submit this form on their behalf. Personal data collected on this form will remain confidential. Upon review of your Request to Investigate statement, you will be contacted by the President or Legal Redress Chair of the Branch to schedule a time to discuss the details of your request further OR you will be notified by a Legal Redress Committee member with further instructions on how to proceed with your request.

Please understand that all requests to investigate a civil rights violation or social injustice will be given careful and urgent consideration. However, decisions for our Branch to get directly involved will be determined on the merit and scope of the request. Unfortunately, our limited resources do not permit us to respond to every request that we receive. Please expect a response time of at least 2 weeks. **Do not submit original documents.** Any documents submitted to the NAACP become part of the investigative file and will not be returned.

Completed forms may be emailed to naacpmont7@aol.com or mailed to:

Montgomery County Maryland Branch, NAACP
ATTN: Legal Redress Committee Chair

Sincerely,

Montgomery County Branch
7022

NAACP
Montgomery County Maryland Branch
P.O. Box 2165, Rockville, MD 20847-2165
(Phone) 888-649-5991
<https://naacp-mc.org/>
Serving the community since 1935



NAACP



Montgomery County Maryland Branch

REQUEST TO INVESTIGATE CIVIL RIGHTS OR SOCIAL INJUSTICE VIOLATION

Consent Statement:

I, _____, certify that I am at least 18 years old
Print name

and understand that this Request to Investigate is not a contract. I understand that the NAACP Executive Committee members will have access to my Request to Investigate. I declare that the information being reported herein is true and correct to the best of my knowledge and belief.

Signature Date: _____

Branch Representative: _____

Section 1:

Name: _____

Home address _____
Street City

County _____

Mobile # _____

Email address _____

Section 2: Are you a member of the NAACP? Yes No

Branch: _____

If no, would you like for someone to contact you about membership? Yes No

Section 3: Basis of Discrimination: (Check all that apply)

Race or color Religion National Origin Sex Age Gender Identity

Disability Pregnancy Hair Retaliation Genetic Information

Other (Please describe) _____

Section 4: Identify the agency or company involved in the incident.

Town or City Department (specify): _____

Police (specify): _____

Non-profit (specify): _____

Business / Merchant: _____

Other (specify): _____

Date incident occurred or began: _____

Most recent date of discrimination (Month, day, year) _____

Section 5: Have you filed an EEO complaint? Yes No

If yes, date filed? _____ With which agency? _____

Section 6: Are you a member of a labor organization? Yes No

If yes, which one? _____

Have you filed a grievance with your labor organization? Yes No

If yes, date filed: _____

Section 7: Please tell us about yourself:

Race: _____ Age _____

Gender: Female Male Transgender Prefer not to specify

Section 8: Please describe the incident(s). Identify the agency or company as well as names of all persons involved in each incident, and specific dates. Please write as legibly and clearly as possible. Use additional pages if necessary.

Section 9: Have you retained legal counsel?

Yes No

If yes, please provide the following information for your legal counsel:

Name _____

Address _____

Office telephone number _____

Mobile Number _____

Email address _____

RELEASE AND DISCLAIMER

I, _____, reside at
Print name

_____. By placing my initials to the left of each numbered item below, I affirm that I understand it and agree with it.

_____ 1. I have submitted a Request to Investigate (“RTI”) Civil Rights and Social Injustice Violations form to the _____ Branch of the National Association for the Advancement of Colored People (“NAACP”) describing what I believe to be unfair acts of discrimination committed by _____ (“Respondent”).

_____ 2. I understand that the NAACP is a private, nonprofit, voluntary organization. It is not a government agency. Filing the RTI form with the NAACP is not filing a complaint with an administrative agency or filing a law suit in a court of law. Whatever rights I have to file a complaint with an administrative agency or to file a civil lawsuit are completely unaffected by whether or not I have filed an RTI form with the NAACP.

_____ 3. The deadline by which I must file my complaint or lawsuit is _____. If I do not file my complaint or lawsuit by that time, I may have no right to a recovery from any potential harm I have alleged was committed by the Respondent.

_____ 4. I have authorized the NAACP to investigate the incident described in the RTI form.

_____ 5. I may choose to have the NAACP mediate my dispute in order to explore the possibility of settlement. If I choose to mediate my dispute and there is no settlement, the NAACP may refer me to the Maryland State Bar Association for a list of attorneys who may consider representing me in litigation against the Respondent.

_____ 6. If the NAACP mediates my dispute with the Respondent, I am free at any time to terminate the mediation after notifying the NAACP and file my complaint with the appropriate state or federal agency or file a judicial lawsuit.

_____ 7. I agree that if I enter into a settlement agreement, I will be required to sign a release of claims against the Respondent, and I will honor the terms of such a release of claims.

_____ 8. The NAACP will receive no funds from any investigation, mediation or settlement.

_____ 9. I will provide the NAACP with copies (not originals) of whatever documents I have to support the investigation. If I request in writing that some of the material be held in confidence, the NAACP will hold it in confidence; otherwise the NAACP

may share it with the Respondent or with appropriate state or federal anti-discrimination agencies.

_____ 10. I understand that the NAACP is not a law firm and cannot provide me with legal advice or legal representation. Although some of its members and volunteers are lawyers, they represent the NAACP and not me personally.

_____ 11. I release and hold harmless the NAACP, its officers, directors, employees, agents from any claims or any suits or other causes of action whatsoever that I ever had or may have in the future against the NAACP upon or by reason of the NAACP's handling of my Request to Investigate, including any mediation in which I agree to participate.

Date: _____

Signature: _____